

# **Mother of Perpetual Help Parish**

## **Pastoral Council Meeting**

**Monday, February 3, 2025, 6:00 PM**  
**Notre Dame Room, Parish Center**

### **Meeting Minutes**

A meeting of the Mother of Perpetual Help Pastoral Council was held in the Notre Dame Room on Monday, February 3, 2025.

Council members in attendance were: Fr Matthew Perumpil, Pastor, Gary Jensen, Council Chair, Sharon Anderer, Karen Brah, Devan Gracyalny, Debra Morgan, Don Pederson, Vice-Chair, Dave Shook, John Weber, and Susan Scharmach, Secretary. Also in attendance were Debbie Peterson and John Gomez, Trustees.

Also in attendance was Rita Baumann, Communications Staff.

1. The meeting was called to order at 5:58 PM.
2. Fr. Matthew opened with the background of St. Blaise after which he proceeded to bless the throats of Council members who had not received the blessing at morning Mass.
3. Community Outreach Brainstorming – Gary Jensen & Rita Baumann
  - Need to decide who we are targeting, where they are, and how we want to reach them
  - MPH has diverse Mass times and Ministries providing involvement for varied interests
  - Rita will draft a brochure
4. Liaison Reports – Gary Jensen
  - New process of emailing Liaison Reports to Council Members provides more detailed updates, but eliminates any update for Parishioners
  - Going forward, summary report to be included with each Liaison Report and included in the Minutes
5. Discernment Team Update – Gary Jensen
  - Steering Committee created, consisting of Gary Jensen, Debbie Peterson, Don Pederson & Susan Scharmach, and is meeting biweekly
  - Timeline has been established
    - Bulletin & Pulpit Announcements will be made
    - Informational Meeting, April 30th
    - Discernment Event, May 21st
  - Established who will discern
  - Create Pastoral Council Email
  - Tom Fredrickson, Director of Parish Leadership, will provide assistance
  - Fr. Tim Kitzke has agreed to facilitate Discernment Event
  - Need to complete Nomination/Recruitment process
6. Deanery Future – Gary Jensen
  - Deanery activity has been paused with the transition from Archbishop ListECKI to Archbishop Grob

7. Parish Festival Committee Gift Basket & Sponsorship – Gary Jensen
  - \$150 Gift Basket donation request from Festival Committee
    - Theme idea suggestion: Bloody Mary Basket
    - Member contributions to be given to Susan Scharmach
  - Council sponsorship of festival
    - Level of sponsorship to be determined
8. Pastor's Report – Fr. Matthew
  - Fr. Matthew's Report is attached

The meeting closed with the Jubilee Prayer for the 2025 Holy Year recited by all.

Thereafter the meeting adjourned at 7:20 PM.

Next meeting: Monday, March 3, 2025 at 6:00 PM in the Notre Dame Room.

Respectfully submitted,

*Susan Scharmach*

Susan Scharmach, Secretary

## **Pastoral Council Meeting 02/03/2025**

### *Pastor's Report*

Our Total Parish household number is 886 as of January 31<sup>st</sup>, 2025.

Attended the Installation Vespers of our new Archbishop and his installation Mass with Parish Representatives, Gary, John Gomez, Sister Lincy and Roopa.

Archbishop has confirmed to preside over our Festival outdoor Mass on June 22. He came to our parish on February 1<sup>st</sup> for the Funeral Mass of Deacon Walt Henry, and was welcomed informally.

Attended the zoom meeting to respond any situations of anxiety related to new immigration policies people may have under the new administration.

Celebrated Catholic School Week with our MQS School and the school community with students participated and shared about our school at all Masses in the last weekend of January. Made plans for Lenten programs to guide students with the help of Sr. Vita. Reconciliation for all classes wise and first communion preparations.

Met with Mission and Planning Leadership at Archdiocese to learn and plan about the Discernment model of Pastoral Council Elections. Fr. Tim Kitzke agreed to facilitate our discernment night on May 21<sup>st</sup>. Tom Fredrickson will be available for guiding us during the Information night.

### **Essential Characteristics of a Parish Pastoral Council:**

Prayerful  
Faithful  
Pastoral  
Representative  
Discerning  
Prophetic  
Empowering  
Collaborative

Lenten Planning and ideas to focus on our theme of Jubilee Year. How to integrate our vision of the parish to the spiritual renewal.

- Fridays to have a special holy hour for Catholics who are not practicing
- Stations of the Cross: Two opportunities for the parish. Wednesdays led by faith formation team, family and children at East Site
- Fridays at 2 pm led by School at West Site

Financial Position of the parish after the six-month review or profit and loss is positive area. The Financial administration has finally caught up with timely management of our finances.