

**Mother of Perpetual Help Parish
Pastoral Council
Meeting Minutes – Monday, September 9, 2024**

A meeting of the Mother of Perpetual Help Pastoral Council was held in the Notre Dame Room of the Parish Center on 106th Street on Monday, September 9, 2024.

Council members in attendance were: Fr. Matthew Perumpil, Pastor, Don Pederson, Vice-Chairperson, Sharon Anderer, Karen Brah, Devan Gracyalny, Deb Morgan, Dave Shook, John Weber, and Susan Scharmach, Secretary. Also in attendance were John Gomez and Debbie Peterson, Trustees.

Excused was Gary Jensen.

Also in attendance were: Nicole Hirthe, Director of Finance & Human Resources, Rita Baumann, Communications Coordinator, and Tom Fredrickson, Archdiocese Office of Missionary Planning and Leadership Director of Leadership Development.

1. The meeting was called to order by Don Pederson at 5:59 PM.
2. The meeting opened with a prayer provided by Don Pederson.
3. Fr. Matthew gave an overview of the roles and responsibilities of the Business Manager/Director of Administrative Services/HR & Finance Director position as described in the Archdiocese Guidelines and Policies
 - Introduction of Nicole Hirthe, Director of Finance & Human Resources
 - Nicole provided brief overview of her responsibilities
 - Introductions by Council Members

At this time, Nicole left the meeting.

4. October Re-registration Month – Fr. Matthew
 - Parish announcement on next Name Tag Weekend (September 28/29)
 - Simplified process
 - Updated Registration form is available through website and church entrances
 - Printed cards will be placed in pews providing QR Code access
 - Purpose of Re-registration
 - After merger not all Members were registered, partially because of COVID.
 - Promote visitors and new households to register in the parish.
 - Updated form will provide information about opportunities to serve the parish in various ministries.
 - Building on our “Getting to Know One Another Campaign” to create a welcoming atmosphere in the parish.
5. Liaison Reports/Updates
 - Buildings & Grounds – John Gomez
 - Circular driveway at the East site – waiting for one more contractor bid
 - New pew pads scheduled to be installed at the East site by the end of November
 - Finance – Fr. Matthew
 - Parish Finance Presentation will be made by the last weekend of September and in the monthly letter to all parishioners.
 - Faith Formation – Devan Gracyalny
 - Our Religious Education classes started on September 8th and was attended by 31 children. We are expecting 45 students this year.
 - All of the catechists have attended the Archdiocese program for catechists this year.

- Families will be encouraged to attend the 10:30 Mass after the classes. The 10:30 Mass will be family focused and efforts and training will be made to make the children and parents participate more actively at Mass by engaging the children/parents to read or serve as ushers.
 - Liturgy – Karen Brah
 - Summer break is over and choir is back at Mass
 - New informal choir prelude at 10:30 AM Mass
 - Next meeting will be in October
 - Human Concerns – Dave Shook
 - Day trip planned to visit National Shrine of Our Lady of Champion and Lambeau Field on October 28th
 - Sandwich Ministry held on second Tuesdays needs volunteers
 - St. Vincent de Paul Food Pantry is getting help from 7th and 8th graders
 - Voice of the Poor meetings are still being held via Zoom
 - Parish Engagement Committee – Don Pederson
 - Outdoor Movie Night on August 23rd had 26 participants
 - Parish Fun Fest held September 7th was marginally attended
 - Next Pickleball September 14th
 - Inspiration Team – Deb Morgan
 - Newly organized in August
 - Parish prayer requests can be made via the website
 - Implementation of Name Tag weekend August 24-25
 - Communications– Rita Baumann
 - Provided handout of communication stats for past 28 days which show increased viewing of Parish website and Facebook page
 - School – Fr. Matthew
 - Second meeting to be held September 10th
 - 165 Students this year
 - School Theme for 2024-25 is “Your Word is a lamp for my feet, a light for my path” (Ps 11:105)
6. Pastor’s Report – Fr. Matthew
- Third year of Eucharistic Revival – Year of Mission
 - MPH to host Arise Family Worship on Friday, November 1st, which will include Worship, Adoration and Benediction.
 - Introduced Tom Fredrickson, Director of Mission and Leadership at the Archdiocese, who will facilitate the Retreat for our Leadership Team and Staff scheduled for Saturday, September 21st at St. Camillus.

7. Tom Fredrickson shared with the council about the role of Pastoral Council.

Meeting closed with a prayer read by Don Pederson.

John Weber will provide prayer for November meeting.

Thereafter the meeting adjourned at 8:07 PM

There will be no October Meeting.

Next Meeting: Monday, November 4, 2024 at 6:00 PM
Notre Dame Room – Parish Center

Respectfully submitted,

Susan M. Scharmach

Susan M. Scharmach, Secretary